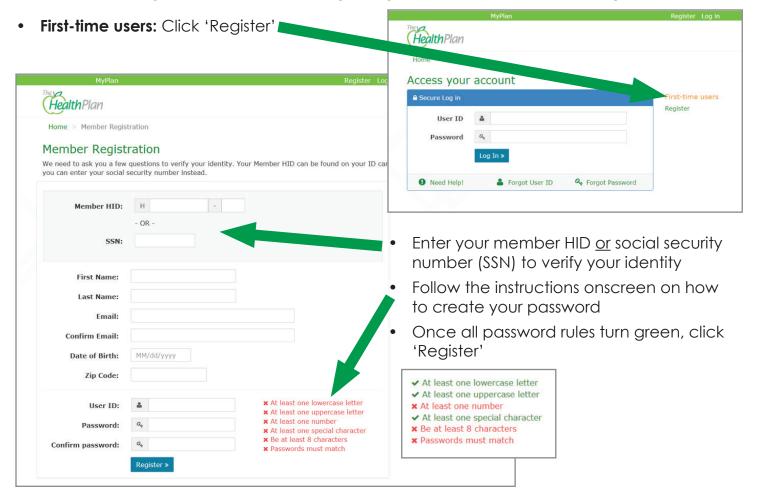# The HealthPlan

Member Portal QuickStart Guide

The Health Plan's member portal is convenient and easy to use.

- Search for an EOB
- View current enrollment status, coverage type, and coverage start date
- Access deductible amounts and copays

HOW DO I GET ACCESS TO THIS PORTAL?

Select <u>Member Sign In</u> from **healthplan.org** or log on to **myplan.healthplan.org**

- **First-time users:** Click 'Register'

- Enter your member HID <u>or</u> social security number (SSN) to verify your identity
- Follow the instructions onscreen on how to create your password
- Once all password rules turn green, click 'Register'

NOW WHAT?

- You will receive a 'Thank You' screen with instructions on verifying your email
- Check your email for a noreply@ healthplan.org message and follow directions on how to verify your email

CONGRATULATIONS!

- You can login and view your claims, coverage and benefit information

NEED HELP?

- After clicking 'Need Help,' click on one of the links for the help you need

FORGET YOUR USER ID or PASSWORD?

- It happens to the best of us. Click on 'Forgot User ID,' or 'Forgot Password,' follow prompts and enter your email address to recover

WHAT CAN I SEE?

- You can view your claims, benefit information, plan coverage, explanation of benefits (EOB) and CoreWellness. CoreWellness is our online wellness program where you can take a health risk assessment and participate in Journeys to better your health

Search EOBs

View enrollment status, coverage, start date and PCP information

Find a provider OR download an ID card

View other coverage information, such as vision or dental

Access deductible amounts and copays

Click on family members covered under the plan

Access health risk assessments and begin journey to better health